



March 18, 2020

Via Electronic Mail

John Asher, Rapid Response Coordinator
Oregon Dislocated Worker Unit
Oregon HECC - Office of Workforce Investments,
875 Union Street NE
Salem, OR 97311
john.e.asher@oregon.gov

**Re: *Punch Bowl Social – Restaurant located in Portland, OR
Mass Layoff Notice Under the WARN Act***

Dear Mr. Asher:

This letter shall serve as notice pursuant to the Worker Adjustment and Retraining Notification Act (the “WARN Act”), 29 U.S.C. § 2101 *et seq.* (to the extent applicable), that Punch Bowl Social (“the Company”) will be permanently laying off 83 employees at its Portland, Oregon location, operating as ***Punch Bowl Portland, LLC*** (the “Restaurant”), located at ***340 SW Morrison Street, Suite 4305, Portland, OR 97204***. As required by the regulations implementing the WARN Act, please be advised of the following information:

- *Name and Address of Affected Employment Site* – Punch Bowl Portland, LLC, 340 SW Morrison Street, Suite 4305, Portland, OR 97204.
- *Contact Person for Further Information* – Claire Zank, humanresources@punchbowlsocial.com, 720-414-2726.
- *Nature of Action* – The Company will be carrying out a mass layoff regarding its employees working at this location. The layoff is expected to be permanent. The layoff results from the unexpected and unforeseen business circumstances related to the COVID-19 pandemic and natural disaster.
- *Expected Date* – The affected employees will all be laid off immediately and received notice on March 16, 2020.
- *Job Titles and Number of Employees Affected* – This information is summarized in Attachment A to this letter.
- *Bumping Rights* – The affected employees do not have bumping rights.
- *Union Representation* – No union represents any of the affected employees.

Should you have any questions, please contact humanresources@punchbowlsocial.com, 720-414-2726.

Very truly yours,

Claire Zank
Punch Bowl Social

ATTACHMENT A

<u>Job Title</u>	<u>Number of Affected Employees</u>
Admin	1
Activities	8
Bartender	12
Barback	5
Bev Tech	0
Dish	2
Food Runner/SA	4
Guest Ambassador	0
Host	2
Lead Cook	1
Line Cook	12
Maint	0
Prep Cook	5
Sales	0
Server	24
Shift Lead	1
Sous Chef	1
Operations Manager	0
Executive Chef	0
Executive Sous Chef	1
Assistant General Manager	1
Event Sales Manager	2
General Manager	0
Bar Manager	1